

**ELIZABETH R. WOODS**  
224 OLD COLLEGE  
THE UNIVERSITY OF GEORGIA  
ATHENS, GEORGIA 30602  
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## EDUCATION

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<b>Doctor of Philosophy in Learning, Design, and Technology</b> The University of Georgia	<b>Currently enrolled</b> Athens, GA
<b>Master of Education in Instructional Technology</b> The University of Georgia	<b>December 2004</b> Athens, GA
<b>Bachelor of Arts in Physics and Music</b> Agnes Scott College Frances Winship Walters Scholarship	<b>May 2003</b> Decatur, GA

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## PROFESSIONAL EXPERIENCE

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<b>The University of Georgia, Franklin College of Arts and Sciences</b> IT Executive Director IT Manager for Instructional Technology Instructional Technology Development Professional Specialist	<b>Athens, Georgia</b> <b>January 2015 – present</b> <b>July 2012 – January 2015</b> <b>August 2010 – July 2012</b>
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- Oversees the staff of Franklin College Office of Information Technology, which includes 35 full-time employees, two graduate assistants, and five undergraduate student workers
- Provides leadership and guidance to functional team leaders in order to develop a diverse and collaborative community that values high levels of performance, creative thinking, and adherence to best practices
- Provides strategic leadership as a member of the Dean's staff for all information technology services (including instructional technology and web design and application development) in Franklin College including planning, delivery, and management
- Oversees all aspects of departmental budgets, the College's \$1.38 million Student Technology Fee budget, and operational aspects of the College's equipment allocations budget
- Develops two-way communication and collaboration strategies with internal and external stakeholders on information technology efforts in order to maintain or improve stakeholder understanding of university and college-wide priorities, processes, and operations

<b>The University of Georgia, College of Family &amp; Consumer Sciences</b> Instructional Technology Systems Professional Principal	<b>Athens, Georgia</b> <b>May 2008 – August 2010</b>
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- Provided guidance for the college's \$130,000 Student Technology Fee budget including recurring costs associated with software renewals, instructional computer replacement lifecycle, classroom audio-visual equipment needs, and identifying projects eligible for one-time special project funding
- Responsible for the selection, purchase, installation, support, and maintenance of all classroom audio-visual technology and instructional computer lab equipment in Dawson and Barrow Halls
- Coordinated with multiple college-level committees, departments, campus units, and third party consultants to ensure classroom technology and environmental designs are consistent with effective use and teaching and learning practices
- Served as the college's learning management system division administrator, assisting instructors and designers with hybrid course setup, design, and troubleshooting

- Provided faculty, staff, and teaching assistant support by offering group workshops, individual hands-on training, and published web or print support materials for instructional technology tools including Blackboard Vista, classroom audio-visual and computer lab equipment, and student response systems

**Athens Academy**

**Department Chair, Media & Technology**

**Instructional Technology Coordinator, Print/Web Coordinator**

**Athens, GA**

**August 2007 – May 2008**

**August 2005 – May 2008**

- Coordinated the projects, activities, and personnel for the Media & Technology department
- Assisted teachers with technology integration efforts including classroom support, developing training materials and online tutorials, and leading face-to-face workshops
- Served as the webmaster, redesigning, developing, managing, and maintaining the external website to correlate with public relations and marketing efforts at the school
- Provided support for campus technology initiatives including the Media Across the Curriculum project which provided laptop carts for writing programs in grades 5 & 6 and the 1:1 laptop initiative in grades 7-12
- Developed and implemented a comprehensive solution for faculty and staff across seven divisions to update non-static website content using a content management system
- Assisted with the selection and transition from the school's existing email and calendar systems to a cost-effective, flexible, and web-based system
- Served as a middle school classroom teacher, yearbook sponsor, and assisted with all school publication needs

**DeKalb PATH Academy Charter School**

**Science Teacher**

**Atlanta, GA**

**January 2005 – May 2005**

- Lead science instructor for grades 5 & 7 in a public charter school serving refugee and immigrant children for whom English was not the primary language
- Focused course curriculum on developing skills in reading and comprehension; exploring, analyzing, measuring, calculating, manipulating and modeling scientific concepts and ideas; and communicating concepts and findings verbally and in writing

**The University of Georgia, Educational Technology Training Center**

**Graduate Assistant**

**Athens, GA**

**October 2003 – December 2004**

- Assisted with the design, development, and editing of curriculum and training materials used for teaching certification, productivity, technical, instructional, and soft-skills classes
- Served as an assistant center registrar
- Provided web design, development, and maintenance services
- Conducted surveys, grant research, departmental research, inventory, and data entry
- Served as a teaching assistant

**Music and Arts Center for Humanity**

**Coordinator, Braille Music Seminar (Overbrook School for the Blind)**

**Intern, Braille Music Seminar (Agnes Scott College)**

**Philadelphia, PA and Decatur, GA**

**July 2004 – 2007**

**July 2002**

- Assisted the director with all class, off-site event, and personnel arrangements during the one-week seminar
- Responsible for intern orientation, scheduling, sighted guide training, class and off-site event facilitation training, and digital photography and video equipment training
- Served as a seminar facilitator and sighted guide for students and instructors

**Agnes Scott College, Media Services Department**  
**Media Services Student Supervisor**

**Decatur, GA**  
**August 2001 – August 2003**

- Coordinated training and assistance for faculty, staff, and students using multimedia equipment and Technology Production Studio hardware and software
- Provided Blackboard administrator assistance, creating courses and enrolling students
- Provided web page design and development training and assistance
- Responsible for setup and breakdown for multimedia events
- Provided video and audio recording, editing, duplication, and distribution services
- Conducted departmental research, inventory, and data entry as needed

**Waveguide, Inc.**  
**Intern**

**Decatur, GA**  
**January 2001 – May 2001**

- Provided assistance with audio-visual and acoustical engineering projects including reverberation time estimates for various architectural structures and building materials, research for future firm projects, and on-site setup of audio-visual equipment

**PUBLICATIONS**

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Morris, J., Adair, E. J., Calhoun, K. J., Rodgers, E., & Scoresby, J. (2005). Strategies for Developing Instructional Design Practice Online. *Distance Learning*, 2(2), 25-27.

**Reports**

Hill, J. R., Bishop, C., Bueller-McGee, C., McGregor, J., Mishra, S., Neumann, K., & Woods, E. (2014). *Family and consumer sciences diversity focus groups: Overall trends*. Athens, GA: University of Georgia. [10% contribution]

**PRESENTATIONS**

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Woods, E. (2016). Confluence Demonstration for the College of Veterinary Medicine IT Department. Presented at The University of Georgia. Athens, GA.

Woods, E. (2016). Franklin College Office of Information Technology Quarterly Meeting (Q1). Presented at The University of Georgia. Athens, GA.

Woods, E. (2016). How Does Classroom Design Impact Student Learning? Presented at The University of Georgia EDIT 8990 Seminar Class. Athens, GA.

Woods, E. (2015). Franklin College Office of Information Technology Quarterly Meeting (Q4). Presented at The University of Georgia. Athens, GA.

Woods, E. (2015). Franklin College Office of Information Technology Quarterly Meeting (Q3). Presented at The University of Georgia. Athens, GA.

Woods, E. (2015). Confluence Demonstration for the College of Veterinary Medicine Hospital Administration. Presented at The University of Georgia. Athens, GA.

Woods, E. (2015). Franklin College Office of Information Technology Quarterly Meeting (Q2). Presented at The University of Georgia. Athens, GA.

Woods, E. (2015). Franklin College Office of Information Technology Quarterly Meeting (Q1). Presented at The University of Georgia. Athens, GA.

Woods, E. (2015). SCALE-UP Design Overview. Presented at The University of Georgia EdTech March 2015 meeting. Athens, GA.

Woods, E. (2014). AMX Digital Signage Show-and-Tell. Presented at The University of Georgia. Athens, GA.

Morris, J., Adair, E. J., Calhoun, K. J., Rodgers, E., & Scoresby, J. (2004). Instructional Design Case Event. Presented at AECT 2004. Chicago, IL.

## **PROFESSIONAL ORGANIZATIONS AND COMMITTEE PARTICIPATION**

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### **Science Learning Center Working Group and Technology Subcommittee**

Member March 2015 – present

### **Association for Educational and Communication Technology (AECT)**

Member August 2014 – present

### **The University of Georgia Web Accessibility Group (WAG)**

Member May 2011 – present

### **The University of Georgia EdTech**

Chair October 2009 – May 2014  
Founding Member October 2009 – present

### **The University of Georgia Information Technology Management Forum (ITMF)**

Vice-Chair September 2011 – September 2013  
Member August 2009 – present

### **The University of Georgia Network Managers Group (UGANet)**

Member May 2008 – present

### **Sigma Alpha Iota, Gamma Eta Chapter**

Charter and Lifetime Member May 2002 – present

### **The University of Georgia Committees**

Vice President for Information Technology Assessment and Advisory Committee 2012 – present  
eLearning Commons Division/Collaborative Administrator May 2008 – present  
eLearning Commons Planning and Support Committee, Member July 2012 – present  
Learning Management System Executive Committee, Member September 2010 – July 2012  
Clicker Evaluation Committee, Member December 2010 – May 2011

## **CERTIFICATIONS**

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AMX ACE Certified Design Expert November 2014  
AMX ACE Certified Installation Expert July 2014  
Help Desk Institute, Support Center Analyst Certified June 2013  
The University of Georgia, High Impact Leadership Program Graduate June 2012